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**Karnataka Janapada Vishwavidyalaya**  
**Gotagodi, N.H.-4, Shiggaon Tq. Haveri Dist – 581 197**

**LIBRARY RULES AND REGULATIONS**

1. ONLY REGISTERED MEMBERS ARE ALLOWED TO USE THE LIBRARY
2. STUDENTS SHOULD ENTER THEIR NAME IN THE REGISTER AND SIGN IN THE SAME BEFORE ENTERING THE LIBRARY.
3. TWO BOOKS WILL BE ISSUED TO STUDENTS ON BORROWER CARD & TWO BOOKS WILL BE ISSUED EXAM PURPOSE.
4. REFERENCE BOOKS AND PERIODICALS ARE NOT ISSUED OUT
5. A STUDENT IS ENTITLED TO KEEP A BOOK FOR 2 WEEKS FROM THE DATE OF ISSUE. BOOKS SHALL BE RETURNED ON OR BEFORE THE DUE DATE.
6. A FINE OF Rs. 1/- PER DAY FOR FIRST ONE WEEK & AFTER THAT Rs. 5/- PER DAY PER BOOK WILL BE CHARGED ON LATE RETURN OF BOOKS.
7. EVERY BOOK WILL BE EXAMINED WHEN IT IS RETURNED AND IF ANY BOOK IS FOUND TO BE MARKED, SPOILED OR DAMAGED THE CONCERNED STUDENT HAS TO REPLACE THE BOOK WITH A LATEST EDITION OR TO PAY DOUBLE THE LATEST COST OF THE BOOK.
8. KEEP YOUR PERSONAL BELONGINGS IN THE PROPERTY COUNTER. THE LIBRARY IS NOT RESPONSIBLE FOR ANY ITEM LEFT IN THE LIBRARY.
9. STUDENT SHALL TAKE CARE OF THEIR PERSONAL BELONGINGS IF ANYTHING LOSS, LIBRARY IS NOT RESPONSIBLE.
10. DO NOT CARY THE BOOKS UNLESS IT IS ISSUED (RECORDED).
11. STUDENTS SHOULD PRODUCE THEIR I-CARDS AS & WHEN DEMANDED BY THE LIBRARY STAFF.
12. MOBILE PHONES, EATABLE PRODUCTS ARE STRICTLY PROHIBITED AND COMPLETE SILENCE SHOULD BE MANTIANED IN THE LIBRARY.
13. THE ABOVE RULES ARE MEANT FOR THE MAINTENANCE OF DISCIPLINE INSIDE THE LIBRARY. ALL LIBRARY USERS ARE REQUIRED TO CO-OPERATE WITH THIS SYSTEM AND FACILITIES FOR THE SMOOTH FUNCTIONING OF THE LIBRARY.

**ASST. LIBRARIAN**

